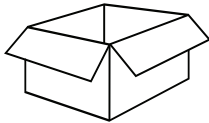


Small, Medium, Large Just four simple steps.

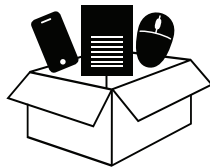
1

Assemble the recycling box; please use the provided tape to secure the flaps.



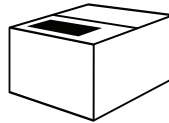
2

Fill out the checklist and insert into the box along with your electronics.



3

Adhere shipping label to the box.



4

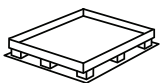
Hand the box to your UPS driver or call 800-717-6400 to schedule a pickup.



Half Pallet, Full Pallet Just five simple steps.

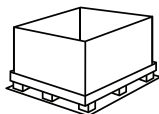
1

Place pallet in area accessible by forklift. Place one of the enclosed bases on pallet.



2

Assemble tech recycling box by expanding the flattened sleeve to fit within lid on pallet.



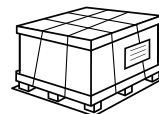
3

Pack checklist and approved electronics in box.



4

Place second lid on top and encircle pallet with enclosed straps parallel to each other. Place label on front of box.



5

Please call 800-717-6400 to schedule a pickup. At the time of pickup, hand the provided Bill of Lading to the UPS driver.



Contact us with any questions or to schedule a pickup.

Call Staples® Customer Service at 800-717-6400.